



Office of Purchasing and Supply Services
Facilities Administration Building
13300 Old Marlboro Pike, Room 20
Upper Marlboro, MD 20772
301-952-6560 Fax: 301-952-6605

Brenda Allen, Director

NOTICE OF CONTRACT AWARD

June 16, 2016

Washington Music Center
11151 Veirs Mills Road
Wheaton, MD 20902
Ph: 301-946-8808
Fax: 301-946-0487
Contact Email: bids@chucklelevins.com

Buyer: Steve Francisco
Ph: 301-952-6560
Fax: 301-952-6605
Email: steve.francisco@gmail.com

Contact Name: Dennis Parker

IFB 004-16 FURNISH AND DELIVER GENERAL VOCAL & BAND MUSICAL INSTRUMENTS

Washington Music Center has been selected as the vendor to provide services in accordance with the above-mentioned IFB. This contract sets-forth the terms and conditions and is provided for your review and acceptance. Any changes or additions made by your company must first be accepted by the Purchasing Division before the contract is valid.

The intent of this contract is to provide the Board with an expedited means of procuring supplies and/or services at the lowest cost. This contract is for the convenience of the Board and is considered by Purchasing Department to be a "Non-Exclusive" use contract. The Board does not guarantee any usage. The Board will not be held to purchase any particular Brand, in any groups, prices or discount ranges, but reserves the right to purchase any item/items listed in the price schedule submitted.

Until the contract is signed by Washington Music Center and the BOARD, authorization for commence to service sites on behalf of the contract is forbidden. Please sign below and return all documents to the PURCHASING OFFICE within Ten (10) business days. Failure to sign the contract award and return all required documents within the specified time, shall rule your offer null and void and, therefore, award shall be made to the next low responsive bidder.

INITIAL CONTRACT TERM

The initial term of the contract will be for three years (3) from July 1, 2016 through June 30, 2019. Prices shall remain firm for the entire three years of the contract. All prices must be submitted per F.O.B. destination only unless otherwise specified herein.

** Addendum 1 to the IFB allows for submission of price increases

CONTRACT AWARD ESTIMATED AMOUNT

The estimated amount of award is \$66,563.50

THIS NOTICE OF AWARD IS NOT AN ORDER TO COMMENCE SERVICE/WORK OR TO MAKE DELIVERIES at this time. Commence service/work/deliveries only after receipt of a purchase order(s) signed by the Purchasing Agent.

ALL PURCHASE ORDERS placed throughout the terms of the contract will require delivery/service in accordance with the offered time(s).

PERFORMANCE/PAYMENT BOND (N/A)

If required the successful Respondents shall submit a performance bond, Cashier's or Certified Check in the amount of one hundred percent (100%) as determined by the BOARD and specified in the RFP, of all phases of the contract to ensure the satisfactory completion of the work for which a contract or purchase order is awarded that exceed \$100K. (Comar 21.06.07.03) The Board reserves the right to request performance bond for amount under or over \$1000.00. The performance bond shall be submitted with the return of the signed contract award WITHIN TEN (10) BUSINESS DAYS.

The bond, cashiers or certified check must be made in favor of the **BOARD OF EDUCATION OF PRINCE GEORGE'S COUNTY, UPPER MARLBORO, MARYLAND 20772-9983.**

CRIMINAL BACKGROUND CHECK/PHOTO IDENTIFICATION BADGE

It is the responsibility of the Consultant to make certain that its employees, agents, volunteers, and contractors who have contact with students be fingerprinted and have a background check in compliance with Title 5, Subtitle 5, Part VI, of the Family Law Article of the Maryland Code.

A. **Employees Having Direct Contact with Students:**

Any and all current and future employees of Consultant/Contractors who may have direct contact with students must have a criminal background check and fingerprinting conducted by the Finger Printing Office of the Board before 14 days before beginning work. Previous background checks will not be accepted. The fee for the background check shall be paid by the Consultant/Contractors by check or money order at the time the fingerprinting is performed. No employee can begin work in a PGCPSS Schools until results have been received. Violation of this provision may result in Termination for Cause.

B. **Employees Do Not Have Direct Contact With Students:**

Employees of Consultant/Contractor who will be placed in a PGCPSS Schools but will not have direct contact with students must have on record a Criminal Justice Information Service (CJIS) and NCIC background checks. Copies of the background checks must be forwarded to the Contract Officer before services can commence. Every two years the Consultant shall submit copies of background checks to the Contract Officer. Should any employee be flagged during the term of this agreement, the Consultant shall contact the Contract Officer within 24 hours of notification. Violation of this provision may result in Termination for Cause.

C. **Employment of Child Sex Offenders:**

The Consultant/Contractor shall at all times be compliant with the Criminal Procedure Article of Annotated Code of Maryland Section 11-722 that states that a person who enters a contract with a County Board of Education or a nonpublic school may not knowingly employ an individual to work at a school if the individual is a registered child sex offender. If a registered child sex offender is employed by the Consultant/Contractor, the Consultant/Contractor is prohibited from assigning that employee to perform management, delivery, installation, repair, construction or any other type of services on any The Board property. Violation of this provision may result in Termination for Cause.

LIQUIDATED DAMAGES/FAILURE TO PERFORM WORK

The successful Awardee accepts this contract with the understanding that should they fail to complete the work in an acceptable manner and in the time stated, shall be subject to the payment of liquidated damages as stated in the solicitation documents.

INSURANCE

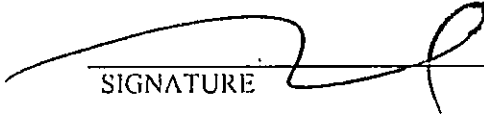
A Certificate of Insurance, made in favor of the Board of Education of Prince George's County, Upper Marlboro, Maryland 20772-9983, must be submitted to the PURCHASING OFFICE with the returned signed NOTICE OF AWARD within ten (10) business days. The certificate should reference the Solicitation Number as shown herein. It will be the responsibility of the contractor to ensure that a current Certificate of Insurance is on file in the Purchasing Office during the entire period of the contract.

This notice of award, plus the solicitation and any pertinent documents will constitute the entire contract after acceptance by your firm and the BOARD. Please refer to **IFB** for all applicable terms and conditions.

ACCEPTED BY:

FOR THE FIRM:

FOR THE BOARD OF EDUCATION:



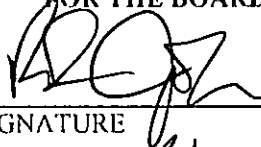
7/12/16
DATE

SIGNATURE

Melody O'Neil
NAME

Manager, School and Government Sales
TITLE

Washington Music Center
FIRM



7/14/16
DATE

SIGNATURE

~~Brenda Allen~~
NAME:

Bob Johnson, Esq.

Acting

Director, Purchasing & Supply Services
TITLE

FOR THE BOARD OF EDUCATION
OF PRINCE GEORGE'S COUNTY
UPPER MARLBORO, MARYLAND 20772-998

CONTRACT PRICING

DESCRIPTION		UNIT COST	EXT. COST
CYMBAL, SUSPENDED, 16"			
a. Zildjan, A0417 with modular cymbal stand LM826CS	1	\$223.00	\$223.00
Category Total:			\$223.00
CYMBAL, SUSPENDED, 18"			
a. Zildjan, A0419 with Ludwig Modular Stand LM826CS	1	\$254.00	\$254.00
Category Total:			\$254.00
DRUM, CONCERT SNARE			
a. Ludwig Acrolite LM404, 5" x 14", with LM923SSC Ludwig stand	1	\$369.00	\$369.00
b. Ludwig, Super-Sensitive LM410, 5" x 14", LC623SSC Ludwig stand	1	\$538.00	\$538.00
c. Pearl Concert Series CRP 1455103, 14" x 5", with LM923SSCL Ludwig stand	1	\$395.00	\$395.00
Category Total:			\$1,302.00
MUSIC STAND CART			
b. Manhasset AC94R	1	\$319.00	\$319.00
Category Total:			\$319.00
MUSIC STAND			
b. Manhasset M48	1	\$30.25	\$30.25
Category Total:			\$30.25
SAXOPHONE, TENOR			
a. Selmer TS500	3	\$1,110.00	\$3,330.00
b. Yamaha YTs62 III	3	\$2,282.00	\$6,846.00
d. Jupiter 687GN	3	\$846.00	\$2,538.00
e. Jupiter 789GN (high F)	3	\$873.00	\$2,619.00
f. Buffet BC862-1-0	3	\$750.00	\$2,250.00
G. Bundy BTS -300	3	\$957.00	\$2,871.00
Category Total:			\$20,454.00
TUBA, Bb			
b. Yamaha YBB641, 4 valve rotary w/hard case	2	\$5,765.00	\$11,530.00
f. Yamaha YBB105WC, 3/4 size with case	2	\$2,507.00	\$5,014.00
Category Total:			\$16,544.00
VIOLIN/VIOLA STORAGE RACKS			
b. EMMC	1	\$999.00	\$999.00
Category Total:			\$999.00
XYLOPHONE			
a. Musser M-51 w/cover and mallets	1	\$2,141.00	\$2,141.00
Adams XSK V35 w/cover and mallets	1	\$1,655.00	\$1,655.00
Category Total:			\$3,796.00
BASS STORAGE RACKS			
b. EMMC	1	\$899.00	\$899.00
Category Total:			\$899.00

CELLO STORAGE RACKS			
b. EMMC 6 unit rack	1	\$915.00	\$915.00
Category Total:			\$915.00
VIBRAPHONE			
a. Yamaha YV520C	1	\$1,761.00	\$1,761.00
b. Majestic V6530S	1	\$2,391.00	\$2,371.00
c. Adams CV1	1	\$3,262.00	\$3,262.00
d. Musser M44 Combo	1	\$2,560.00	\$2,560.00
Category Total:			\$9,954.00
CAJON BOX			
a. Meinl Full Size	1	\$180.00	\$180.00
b. Meinl Jumbo Size	1	\$215.00	\$215.00
Category Total:			\$395.00
DRUM, BONGO			
a. Peripole/Toca - deluxe Professional PB4240S (*11897)	1	\$123.00	\$123.00
b. Non-tuneable bongo drums	1	\$29.00	\$29.00
Category Total:			\$152.00
DRUM, CONGA			
c. Peripole-Small Size tunable double conga set with stand	1	\$390.00	\$390.00
Category Total:			\$390.00
DRUM, DJEMBE, Key tuned w/built in stands			
a. Mini Djembe	1	\$119.00	\$119.00
b. Small Djembe	1	\$129.00	\$129.00
c. Standard Djembe	1	\$149.00	\$149.00
Category Total:			\$397.00
ELECTRONIC TUNER			
a. Peterson 590 (*11941)	1	\$979.00	\$979.00
b. Peterson SC5000II (*11942)	1	\$4,027.00	\$4,027.00
c. Korg AT-120	1	\$70.00	\$70.00
d. McAdams 20V (*11943)	1	\$895.00	\$895.00
Category Total:			\$5,971.00
GONG, 28"			
a. Paiste 756, w/mallet and stand	1	\$1,139.00	\$1,139.00
b. Zildjian 30" w/mallet and stand(*15807)	1	\$649.00	\$649.00
c. Wuham 28" w/mallet and stand (*15808)	1	\$529.00	\$529.00
Category Total:			\$2,317.00
MINI CABASA			
a. PB5404 Peripole	1	\$23.00	\$23.00
Category Total:			\$23.00
MUSIC STAND			
c. Manhasset 48 (*11868)	1	\$30.25	\$30.25
Category Total:			\$30.25
SHEKERE			
a. PB5407 Peripole	1	\$19.00	\$19.00
Category Total:			\$19.00
TAMBOUR, 10"			
a. Orff Schulwerk - Studio 49 RT-250 (*19111)	1	\$80.00	\$80.00
Category Total:			\$80.00

TAMBOUR, 12"			
a. Orff Schulwerk - Studio 49 RT-300 (*11912)	1	\$100.00	\$100.00
Category Total:			\$100.00
TEMPLE BLOCKS			
c. Ludwig LE102 w/stand and mallets	1	\$280.00	\$280.00
Category Total:			\$280.00
UKELELE			
a. Yamaha GL 1	10	\$72.00	\$720.00
Category Total:			\$720.00
TOTAL			\$66,563.50